

Room Layout and Space Planning Checklist

A foundational guide to evaluating your space, defining your needs, and optimizing flow before your design consultation.

Proper space planning is the backbone of exceptional interior design. Use this comprehensive checklist to assess your room's structural features, functional requirements, and traffic flow prior to your consultation or layout redesign.

PHASE 1: ROOM ASSESSMENT

Exact Room Dimensions: Measure overall length, width, and ceiling height.

Windows & Sills: Measure sill heights from floor and wall space beside frames.

Electrical & Data: Map out the exact locations of outlets, light switches, and TV jacks.

Door Swings: Note the direction doors open and clearance required.

Fixed Elements: Mark radiators, fireplaces, built-ins, and architectural pillars.

Vents & Returns: Identify HVAC register positions to keep furniture clear.

PHASE 2: TRAFFIC FLOW & ERGONOMICS

Primary Pathways: Ensure at least 30–36 inches of clearance for main walking paths.

Conversation Zones: Arrange seating so people can talk comfortably without straining.

Focal Point: Identify the natural anchor (view, fireplace, art, or entertainment wall).

Scale & Proportion: Verify furniture size matches room volume (avoid overcrowding).

Pro Tip: Painter's tape is your best friend. Before purchasing new furniture, outline the footprint of proposed pieces directly on your floor to test scale and walking clearances in person.

PHASE 3: FUNCTIONALITY & LIFESTYLE NEEDS

- ☐ **Primary Activities:** List top activities happening here (e.g., relaxing, working, entertaining, dining).
- ☐ **Storage Requirements:** Identify items needing hidden storage vs. open display shelves.
- ☐ **Lighting Layers:** Evaluate access to ambient, task, and accent lighting sources.
- ☐ **Multi-Use Zones:** Note if the space must transition between day and night functions.

PHASE 4: PRE-CONSULTATION ACTION ITEMS

- ☐ **Declutter Space:** Clear items temporarily to reveal true wall space and corners.
- ☐ **Gather Inspiration:** Collect 3–5 images or mood board snippets showcasing layouts you love.
- ☐ **List Pain Points:** Write down what currently frustrates you about the room's layout.
- ☐ **Inventory Keepers:** Mark existing furniture pieces you definitely want to keep in the new layout.

Next Steps: Bring this completed checklist, along with your rough room measurements and photos, to your initial design consultation so we can jump straight into crafting your ideal custom floor plan.

READY TO TRANSFORM YOUR SPACE?

Schedule your professional design consultation today at www.alexanderaspectsinteriordesign.com